

August 15,2012

**BUNKER HILL FISH AND GAME CLUB INC.**

**GENERAL RULES AND BY-LAWS**

The Bunker Hill Fish and Game Club (BHF@GC) was founded on April 21,1954 and was incorporated on December 30, 1959. The following eight members were charter members:

Omar Whybrew

Gordon Ogle

Dale Bevington

Max Sommers

L.E. Smith

John Barron

Stanley Reece

Verla White

- \* Should you have any questions, please feel free to ask any member.
- \* Meeting nights are the third Wednesday of each month.
- \* Meetings start promptly at 7:00 pm.
- \* Meetings are held in the club Building on the BHF&GC grounds.
- \* Alcoholic beverages are not allowed on club grounds.
- \* All rule shall pertain to both adult and junior members.
- \* All rules also apply to club member's families using the facilities.
- \* Failure to comply with set forth in this handbook may result in action as deemed necessary by the Board of Directors. See Art. VII of the .By-Laws.

\* The mailing address of the club is :

Bunker Hill Fish and Game Club, Inc.

P.O. Box 573

Bunker Hill, Indiana 46914

### **CLUB PROPER**

The club grounds consist of approximately 57 acres of which 4 acres is a stocked pond, 8 acres tillable and the rest is in woods and ravines. The pond is stocked with catfish, bluegill, and bass. the south border of the grounds is Big Pipe Creek. Remember that you must have a valid fishing license to fish in Pipe Creek. You must also obey all state and federal hunting and fishing regulations while on club grounds. you do not need a state fishing license to fish the club pond. However, you must have a fishing license to carry fish off the club grounds.

Your club membership card must be carried at all times while on club grounds. Law enforcement officers have permission to check for cards and may place you under arrest if you cannot produce your membership card.

### **BY-LAWS**

#### **Article I - Use of Alcohol.**

- There shall be no alcoholic beverages permitted sold or consumed on the grounds of the BHF&GC..

#### **Article II – ELECTION**

##### **1. The following officers shall be elected each year**

A. President

B. Vice President

C. Secretary/Treasurer

D. Assistant Secretary/Treasurer

G. One member of the Board of Directors

2. The President shall appoint a nomination committee at the regular meeting in November. This committee shall consist of three adult members in good standing and have been members for at least one year.
3. The club shall hold an election at the regular December meeting each year.
4. Members nominated for President, Vice President, and Board of Directors shall be members in good standing with at least five years as an adult member. All other nominations shall be members in good standing with at least one years as an adult member.
5. All Elections shall be by secret ballot and two-thirds majority shall be required to affirm election.
6. All officers elected or appointed shall serve for one year to start January 1 and end December 31 of that year. Committee members appointed will serve from the time appointed until the committee completes their assigned project or is absolved by the membership.
7. Each Board of Director member shall serve for a period of three years to start on January 1 of the year elected and to end December 31 of the third year of service. In the third year of service, the senior member shall serve as the President of the Board of directors.
8. Replacement of officers due to resignation, death, or removal shall be by special election at the next scheduled meeting. The only exception shall be as follows;
  - A: The President, in which case the Vice President shall assume that office and a new vice President shall be elected.
  - B: The President of the Board of Directors in which case the next senior member of the Board of Directors shall assume that office and another member elected to the Board of Directors.
9. The President, Vice President, And Secretary/Treasurer may be replaced if he has missed four regular meetings in succession of six regular meetings in any calendar year. Removal from office shall follow rules set forth in Article VII-Discipline. Excluding paragraph 4.

Article III- SPECIAL COMMITTEES AND APPOINTED OFFICERS.

1. The following special committees and appointed officers shall be appointed as required each year. Special committees and appointed officers shall be appointed by the President or the Board of Directors.

A. Special Committees:

1. Constitutional and By-Laws Committee
2. Public Relations Committee
3. Finance Committee

Article IV- DUTIES OF ELECTED OFFICERS.

- The Board of Directors shall be a steering committee and management agent to the club when the presence of all club members would be impractical. They shall have the power to enforce any articles of the constitution or by-laws. They shall have the power to suspend any member or club affairs immediately. Any such action must be presented to the membership at the next regular meeting for their approval or disapproval.
- The President of the club will preside over all regular meetings and shall perform other such duties pertaining to his office. He shall attend all regular meetings or have a prepared agenda for the Vice President.
- The vice President shall preside over all regular meetings in the absence of the President and perform such other duties pertaining to his office.
- The Secretary/Treasurer shall keep accurate records, in permanent form, of all business transacted by the organization. He shall preside at all meetings in the absence of the President and Vice President and shall perform other duties usually considered secretarial. He shall receive and deposit all funds received by the organization. Funds shall be deposited in a local bank. He shall pay out such funds only by the order of the organization. All funds paid out shall be by check. The President, or Secretary/Treasurer may sign said checks. He shall attend all regular meetings or have a prepared report for the Secretary/Treasurer.
- The Assistant Secretary/Treasurer shall perform the duties of the Secretary/Treasurer in his absence.



- The Audit Committee shall audit the books of the Secretary/Treasurer at the end of the current year or at any time deemed necessary by the organization. The committee shall report their findings at the next regular meeting.

#### Article V- ORDER OF BUSINESS

1. Meeting called to order.
2. Secretary's report.
3. Treasurer's report.
4. Presentation of outstanding bills.
5. Committee or special officer reports.
6. Old business.
7. New business.
8. Adjournment.

#### Article VI- BUSINESS.

- All business shall be taken up at the start of the meeting and shall be allotted one and one half hours after which members shall be free to do whatever they wish. All business other than elections, new memberships and striking members from the roll shall be by verbal yeah or nay. Vote.
- All expenditures over five hundred dollars must be approved by secret ballot with a majority of fifty-one percent of the membership present to rule.

#### Article VII – DISCIPLINE.

- Any member knowingly destroying or willfully disregarding organizational rules and regulations shall be reported at the next club meeting.
- The accused shall be notified in writing by registered mail seven days in advance of the next regular meeting or special meeting. All sides shall be heard at the meeting. A recommendation will be made at that meeting in the absence of the accused as to what action to take.
- The Board of Directors shall make a final decision before the next regular meeting and shall notify the accused and those present at that meeting in writing.
- Any person found guilty as set forth in paragraph two, above, may be stricken from the membership roll.

#### Article VIII - GENERAL RULES.

- If you are the first to enter the grounds, place the gate in the open position affixed to the magnet to prevent the gate from sagging. The gate may be left open while you are on the club grounds. However, if you are the last to leave, make sure the gate is closed and locked. Make sure the lock is placed under the rubber cover on the gate to protect it from the weather. If you think you are the last to leave please conduct a sweep of the grounds prior to departing.. Someone may have entered without a key.
- Park vehicles on the stone area near the utility building or on the drive at the northeast side of the pond. Use this area only to launch boats or to fish or to picnic. You may use the grass area at the northeast side of the pond to turn around in.
- Campers may be parked on the grass area near the utility building, but all waste must be contained and not run on the ground.
- Cycles or other trail vehicles shall not be allowed off of the drive or parking lot. These vehicles, if used must be used with discretion.
- Do not cut standing trees or shrubs. This will only be done during a work detail and then only by those designated by the work detail committee.
- Build fires only in fireplaces or dug pits provided, or in portable fireplaces. Do not dig more pits.
- Do not dig in the grass area for any reason.

- Place all litter (burnable, glass, or tin) in the trash containers. Do not place garbage or diapers in the trash containers. Please take these items home with you. All trash generated by a member must be removed by that member.
- Campers may use electrical outlets at the campgrounds or near the utility building. All campers must pay a \$3.00 per day fee while camping. This fee is chargeable whether or not you use the electrical hook up.
- Members are responsible for the behavior of guests while on club grounds. We are always looking for new members. Give them an application. Members spouses are to be allowed access to the club grounds with the members card on in their possession.
- Hunting is permitted by members only. Remember your club card and do practice good hunting safety rules.
- Campgrounds will be used on a first come first served basis. Campers must occupy the camp site as we are not a storage facility. A fee of \$3.00 per camp site per day will be charged. Fee payment boxes are located in the camp ground srea and at the picnic shelter.
- The area north or a line from the clubhouse over the dam extending to the property line and east of a line from the clubhouse down the lane to the north property line shall be classified as a safety zone. In this safety zone no firearms, bow, or other projectile device shall be used. Also, no device shall be used in a manner that would cause a projectile to enter this area.
- Nothing is to be removed from club grounds without approval of the Board of Directors.

#### ARTICLE IX- POND RULES.

- No fishing with minnows.
- No boats with combustible engines.
- Bass limit of one per day and must be at least fourteen inches in length.
- Bluegill limit of fifteen per day.
- Catfish limit of two per day.
- Do not sort fish. If it is not big enough to keep don't place it on a stringer.

- Do not throw fish not kept on the bank.
- No swimming in the pond. We do not have insurance to cover you.

#### ARTICLE X- USE OF UTILITY BUILDING (CLUB HOUSE).

- The building is available for use on special occasions such as reunions, picnics, club meetings, etc., with the approval of the Board of Directors. Contact the club President well in advance to coordinate the event with the Directors.
- Children shall not play in the building.

#### ARTICLE XI – SHOOTING RANGE RULES.

- Any member wanting to use the shooting range must receive a firearms safety orientation and obtain a firearms safety card. This card must be on his or her person whenever they are using the range or hunting.
- The attached fire arms safety rules are an amendment to the rules and bylaws of the club.

### CONSTITUTION

#### ARTICLE I- NAME AND ADDRESS

- The name of the organization shall be known as THE BUNKER HILL FISH AND GAME CLUB, INCORPORATED.
- The address of this organization shall be known as POST OFFICE BOX 573, BUNKER HILL, INDIANA 46914.

#### ARTICLE II- OBJECTIVE AND PURPOSE

- The prime objective of this organization shall be to conserve and restore wildlife to our waters and natural habitat and to support any legislation designed for that purpose.
- The organization shall function to safeguard and restore the wise use of all renewable natural resources of our country. Especially the preservation of suitable and abundant habitat for fish and game. This includes all waters and all land whether it is forest or open land.



### ARTICLE III- MEMBERSHIP AND DUES

- The membership roll of this organization shall total no more than one hundred sixty adult members. Junior members eligible for adult membership and those who have been accepted will have first priority to fill available openings. In no case shall applied membership be accepted beyond the one hundred sixty members authorized. Applied members will be accepted only if a vacancy occurs due to death or resignation of a member.
- Any person desiring an adult membership in this organization shall be required to submit an application along with a fifty dollar initiation fee and first year dues pro rated according to the following schedule; Jan. \$50.00, Feb. \$46.00, Mar. \$42.00, Ap. \$38.00, May \$34.00, June \$30.00, July \$26.00, Aug. \$22.00, Sept. \$18.00, Oct. \$14.00, Nov. \$10.00, Dec. \$6.00.
- Applications for membership shall be presented at the regular monthly meeting and voted on by the members present. Vote shall be by secret ballot and a two thirds majority vote is needed for acceptance. Applicant and sponsor shall be present at a regular meeting prior to voting on an applicant.
- If after a ballot, an applicant is not accepted, all monies shall be returned to the applicant with no explanation as to why he was rejected. Applicant cannot make reapplication until one year after rejection.
- Each adult member of this organization shall be required to pay annual dues of fifty dollars. Dues shall be payable on January 1 of each year. Starting in 2013 there will be a grace period where dues will be accepted through the March meeting.
- Any persons from the date of birth till graduation from high school may become a junior member of this organization Age limit for junior members shall be twenty years. The person's name that wishes to become a junior member shall be submitted along with ten dollars. An adult member must submit the name for junior membership. The adult member shall be known as the sponsor of that junior member, and shall be responsible for the conduct of that junior member.
- Any junior member accepted in accordance with paragraph six shall be eligible for adult membership after that person graduates from high school or is no longer enrolled in a grade not to exceed a high school senior.

- If a person joined this organization as a junior member by the age of thirteen, and their membership has been maintained in this organization, they will not be required to pay an initiation fee.
- If a person joined this organization after thirteen, and a membership has been maintained in this organization, initiation fees shall be paid as follows:
  - Age thirteen to fourteen.....\$5.00
  - Age fifteen to sixteen .....\$10.00
  - Age seventeen .....\$15.00
  - Age eighteen through twenty .....\$25.00
  - Age twenty one .....\$50.00
- Junior members shall be voted upon before acceptance as adult membership in this organization. Acceptance shall be by two-thirds majority of those present. Vote will be by secret ballot.
- Any junior member accepted as an adult member shall pay dues in accordance with paragraph five of this article.
- Any member required to serve in the military service, whether voluntary or mandatory will not be required to pay annual dues while on their first tour of duty. Their membership shall be honored for this period of time and upon separation or discharge, they need only to continue their annual dues and any fees due for the year following separation or discharge.
- If a member elects to remain in the military service after their first tour of duty, they may continue to pay annual dues and fees by notifying the Secretary that they are remaining in the military after their initial tour of duty.
- Starting August, 2014 any member attaining the age of 75 with 25 continuous years of membership in good standing, may opt for a lifetime membership. The member would have full use of the club facilities, but would not pay yearly dues and would not have voting rights.

- Starting August, 2014 spouses of member in good standing may receive membership cards to be able to use the club facilities without the member being present.
- Widows and widowers of deceased members will retain a key to the gate and will have all privileges as were afforded their spouse as long as they do not remarry. This will not include the right to vote on business of the club.
- Conservation officers and biologists stationed in Miami County have voting rights.
- Dues will only be accepted via mail or paid to the Secretary/Treasurer or the Assistant Secretary/Treasurer in his absence.

#### ARTICLE IV -- MEETINGS

- Regular meetings shall be called to order at 7:00pm. Regular meetings shall be held on the third Wednesday of each month. The President with the approval of the Board of Directors shall call special meeting whenever deemed necessary. Members shall be notified of special meetings.
- No business shall be transacted unless a quorum is present. A quorum shall consist of seven members, two of which shall be duly elected officers. All business shall be enacted by two-thirds majority of those members present.

#### ARTICLE V--- DISSOLUTION

- Upon dissolution of the corporation, such assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue code, or corresponding section of any future federal tax code. Any such asset not so disposed of shall be disposed of by the Circuit Court in which the principle office or the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for that purpose. If there is not an organization to receive said assets, then said assets shall be distributed to the federal government, or to a state or local government for public use.
- This corporation shall be in existence in perpetuity.



## ARTICLE VI --- AMENDMENTS AND SUPPLEMENTS

- This constitution may be amended or supplemented at a regular meeting in August of each year. Said amendments and supplements shall be acted upon separately. Amendments and supplements shall be presented, discussed and acted upon at this meeting. They shall be enacted by a two-thirds majority vote of those members present. Members shall be notified of amendments and supplements posted at the clubhouse.

### CHANGES;

CONSTITUTION AND BY-LAWS CHANGES DATED (UNKNOWN—BEST GUESS 2009)

CONSTITUTION AND BY-LAWS CHANGES DATED AND POSTED AUGUST 17,2010

CONSTITUTION AND BY-LAWS CHANGES DATED AND POSTED August 25, 2011

CONSTITUTION AND BY-LAWS CHANGES DATED AND POSTED AUGUST 16, 2012

CONSTITUTION AND BY-LAWS CHANGES DATED AND POSTED AUGUST 20,2014.